



Please be prepared to present Photo ID and proof of income after completing this application.

**Application to Lease,
Criminal Background Check & Credit Report Authorization**

Any additional adults who will be residing at the rental property must have a separate credit report and background check processed. This includes married couples.

**Processing Fee is \$ 50.00 per adult in a MONEY ORDER, made payable to Coldwell Banker Paradise
No personal checks Please**

Total number of occupants that will reside in property: _____

Address of property you are applying for: _____

Projected Lease/Move in Date: _____

Applicant: _____ DOB: _____

Applicant: Social Security # _____ Driver's Lic. _____

Phone #: _____ E-Mail: _____

Vehicle: Make: _____ Model: _____ Year: _____

Present Address: _____

City, State, Zip Code: _____

Time there: _____ Reason for leaving: _____

Rent or Mortgage Amount: \$ _____ Rent or Own _____ Landlord or Mortgage Co: _____

_____ Contact # _____

Previous Address: _____

City, State, Zip Code: _____

Time there: _____ Reason for leaving: _____

Rent or Mortgage amount: \$ _____ Rent or Own _____ Landlord or Mortgage Co: _____

_____ Contact # _____

Co-Applicant: _____ DOB: _____

Co-Applicant: Social Security # _____ Driver's Lic. _____

Phone #: _____ E-Mail: _____

Vehicle: Make: _____ Model: _____ Year: _____

Present Address: _____

City, State, Zip Code: _____

Time there: _____ Reason for leaving: _____

Rent Amount: _____ Landlord: _____ Contact # _____

Previous Address: _____

City, State, Zip Code: _____

Time there: _____ Reason for leaving: _____

Rent Amount: _____ Landlord: _____ Contact # _____

Other Occupants:

Name: _____ Relationship: _____
Name: _____ Relationship: _____
Name: _____ Relationship: _____
Name: _____ Relationship: _____

Pets:

Type _____ breed _____ age _____ weight _____
Type _____ breed _____ age _____ weight _____

Employment History: APPLICANT

Occupation: _____
Employer: _____
Business Address: _____
Name of Supervisor: _____
Employer's phone: _____
How long at present job: _____
Monthly Gross Income: _____

Previous Employment: APPLICANT

Occupation: _____
Employer: _____
Business Address: _____
Name of Supervisor: _____
Employer's phone: _____
How long at present job: _____
Monthly Gross Income: _____

Employment History: CO-APPLICANT

Occupation: _____
Employer: _____
Business Address: _____
Name of Supervisor: _____
Employer's phone: _____
How long at present job: _____
Monthly Gross Income: _____

Previous Employment: CO-APPLICANT

Occupation: _____
Employer: _____
Business Address: _____
Name of Supervisor: _____
Employer's phone: _____
How long at present job: _____
Monthly Gross Income: _____

References (list 2)

1. Name: _____
Address: _____
Phone: _____ Relationship: _____
2. Name: _____
Address: _____
Phone: _____ Relationship: _____

EMERGENCY CONTACT INFORMATION:

Name: _____ **Phone#** _____ **Relationship:** _____
Address: _____

Have you ever been convicted of a felony?

APPLICANT: Yes _____ No _____

CO-APPLICANT: Yes _____ No _____

If yes, please explain: _____

If yes, please explain: _____

Have you ever filed bankruptcy?

APPLICANT: Yes _____ No _____

CO-APPLICANT: Yes _____ No _____

If yes, when: _____

If yes, please explain: _____

Have you ever been evicted from tenancy?

APPLICANT: Yes _____ No _____

CO-APPLICANT: Yes _____ No _____

If yes, when: _____

If yes, why: _____

Have you ever willfully and/or intentionally refused to pay rent when due?

APPLICANT: Yes _____ No _____

CO-APPLICANT: Yes _____ No _____

If yes, when: _____

If yes, explain: _____

I declare the foregoing to be true statements. I authorize Coldwell Banker Paradise Ed Schlitt to do a credit report and/or check with my employer, past landlords, creditors, and the clerk of the courts for past judgments or evictions and a criminal background check. I authorize Coldwell Banker Paradise Ed Schlitt to share this information with the property owner. I understand this information may be a factor considered by the owner of the property before approving any lease.

Applicant Signature: _____ **Dated:** _____

Co-Applicant Signature: _____ **Dated:** _____

How did you hear about us? _____ **Projected Lease/Move in Date:** _____

Name of the Real Estate Agent that showed you the Property: _____

Click submit or print this form and deliver to the office. Pay your application fee on-line using the button below or deliver to the office in an envelope with a money order made payable to Coldwell Banker Paradise for Processing Fee.

Name of Agent Assisting you: _____